



Clár Éire Ildánach  
Creative Ireland  
Programme  
2017–2022



**Clare County Council  
Creative Ireland Guidelines for Assistance  
Creative Ireland Project Awards 2019  
Application Form and Criteria**

*Creative Ireland is the Government's Legacy Programme for Ireland 2016- a five-year initiative, from 2017 to 2022, which places creativity at the centre of public policy.*

As part of Clare's 2019 Creative Ireland programme, Clare County Council invite applications for project awards that will develop bodies of work with a public interface/engagement. We envisage that a series of awards will be granted in the region of €2,000-€5,000. Funding may only be used to support events/projects that focus on cultural activity involving the arts, creative industries, heritage, film and animation. Projects /events as Gaeilge are welcome.

We invite individuals and groups to make applications to creatively explore the following themes through any format:

- Well-being of communities (geographical or communities of interest)
- Cultural Heritage and Traditions
- Sense of place
- Heritage(which may include historical exploration)
- STEAM (science, technology, engineering, arts and mathematics)

A project which combines two or more themes is desirable but one principal theme is also acceptable. Projects can be submitted through any format e.g. visual art, film, music, theatre, dance, etc. and may cover the arts and heritage sector. Projects can either be new initiatives or, in the case of projects/programmes of activity currently underway, they should be able to show a marked development in how this award would impact on the local community, in terms of scale or scope of the project.

Please refer to the Clare Culture and Creativity Strategy 2018-2022 for further information on Creative Clare - <https://www.creativeireland.gov.ie/en/creative-communities/clare>

**CONDITIONS**

1. Applications will be accepted on the official application form only.
2. All support material to be no larger than A4. The adjudication panel will not assess support material larger than A4. Electronic links to display samples of other work completed is admissible.



3. Closing date for applications is Friday 11<sup>th</sup> January 2019, 12:00 noon. Late applications will not be considered.
4. Applications may only be made for projects to take place in Co Clare.
5. Projects must be completed by 17<sup>th</sup> November, 2019.
6. The public interface/engagement element of the project/event **must be free of charge.**
7. Selection Criteria will include:
  - (a) The extent to which the proposed event/project is aligned to the Creative Ireland Programme Pillar - 'Enabling Creativity in Every Community';
  - (b) The extent to which the proposed event/project maximises community and citizen engagement;
  - (c) The extent to which the proposed event/project is ambitious, innovative and fosters creativity;
  - (d) The potential scope of the event/project to support the county's creative capacity and reputation;
  - (e) The feasibility of completing the project within the specified time frame and within budget.
8. All projects will be evaluated using the following marking scheme

1	Addressing one or a number of themes	125
2	Level of Community and citizen engagement (a) (b)	250
3	Scale of project in terms of ambition, innovation and fostering creativity. (c)	250
4	Scope of the project to support the county's creative capacity and reputation (d)	175
5	Project management – The feasibility of completing the project (e)Organiser(s) must provide evidence of and have a clear plan for delivering the project	200
	Total	1000

9. All recipients of grant assistance under the Creative Ireland scheme for projects involving children or young people must have appropriate policies in place as regards Child Protection. Clare County Council will also require confirmation that the appropriate insurance policies and Health and Safety Procedures are in place.
10. Grant aid provided by Clare County Council for the Creative Ireland initiative must be acknowledged in all publicity material associated with the project. We reserve the right to publicise the awarding of the Creative Ireland project award and progress updates, as required. Successful candidates agree to provide permission to Clare



County Council to share project images / films on their website and those websites of funding partners.

Failure to acknowledge appropriately may deem the project award invalid and support received may need to be refunded to Clare County Council. All successful applications will receive a copy of Clare County Council and Creative Ireland logos, which must be used in all documentation and advertising of the successful projects.

11. Successful candidates are required to provide a short progress report / update (to include high resolution photographs) to Clare County Council on or before 31st Oct 2019. Failure to do so may deem the project award invalid.
12. In accepting the offer of a grant for your project, you undertake to ensure that you have obtained all necessary approvals, permissions, licences or consents.
13. Assistance shall not be given in respect of commercial activities.
14. Payment of the award will not be made for activities in retrospect.
15. All applicants will be advised of Councils decisions in writing.
16. The payment of a project award is not taken as an indication that the equivalent of any additional award will be made to the organiser on another occasion.
17. The Creative Ireland Project awards are administered by Clare County Library with a commitment to full data protection rights – refer to [http://www.clarelibrary.ie/eolas/data\\_protection.htm](http://www.clarelibrary.ie/eolas/data_protection.htm). All relevant permissions, if required for work completed, are the responsibility of the applicant.
18. Applications may be accompanied by supporting material. Supporting material, no larger than A4 (e.g. from previous projects, exhibitions etc. with dates, venues, CV's of project leaders, or profile of organisers, photographs)

Email or faxed applications will **NOT** be considered. Please send **THREE COPIES** of completed application forms and **ONE COPY** of any support material to:

**Creative Ireland Project Awards 2019, Clare County Library,  
Library HQ, Mill Road, Ennis, Co Clare.**

For further information, please contact:

Tel: 065- 6899082 Email: [mailbox@clarelibrary.ie](mailto:mailbox@clarelibrary.ie) Web: [www.clarelibrary.ie](http://www.clarelibrary.ie)



**Clare County Council  
Creative Ireland Project Awards 2019**

**APPLICATION FORM**

**1.0 Applicant Details**

Name of Applicant: \_\_\_\_\_

Organisation (*if applicable*) \_\_\_\_\_

Name and Title of contact person (for payment purposes):

\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Tel: \_\_\_\_\_ E-Mail \_\_\_\_\_

Please outline details of the Organisation /Artists work \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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## 2.0 Project Details

Project/ Event for which grant is being sought (you may use bullet points or a separate sheet if necessary). Please ensure that you consider each item under the Selection Criteria set out on the information note attached.

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Who will be involved in Project?

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Who is your target audience / participants?

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Commencement Date of project:

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End Date of Project

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### 3.0 Themes of Project

Please note two or more themes is desirable for your project although one single theme is also acceptable

- |  |                          |
|--|--------------------------|
| Well-being of communities                                    | <input type="checkbox"/> |
| Cultural Heritage and traditions                             | <input type="checkbox"/> |
| Sense of place   | <input type="checkbox"/> |
| Heritage   | <input type="checkbox"/> |
| STEAM (Science, Technology, Engineering, Arts & Mathematics) | <input type="checkbox"/> |
| Irish language   | <input type="checkbox"/> |

### 4.0 Budget for the Project

What is the estimated overall cost of the project? \_\_\_\_\_

How much are you requesting from this Award? \_\_\_\_\_

(Minimum grant available €2,000 - Maximum grant €5,000)

Please note that the maximum grant is not guaranteed.



Are you applying for funding for this project from any other sources?

Yes ( ) No( )

(Note: no double funding from Clare County Council is allowed)

If yes, please give details

Source	Amount
_____	_____
_____	_____
_____	_____
_____	_____

Please note that the maximum grant requested is not guaranteed. If this occurs how do you propose to fund the shortfall for the project?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



## Project Costs

Please provide details of proposed costs associated with the project. Where relevant please supply quotes or tenders if available.

Item

Cost

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Total Cost

\_\_\_\_\_

Please note that receipts (which have to be marked paid) are required on completion of the project.





## 5.0 CHECKLIST. PLEASE ENSURE YOU HAVE INCLUDED ALL RELEVANT DOCUMENTATION ✓

- A description of the proposed project/event.
- A declaration of other grants or other assistance received or sought.
- Budget of project/ event
- Supporting material(**no larger than A4**)that may be relevant to this application (e.g. programmes from previous projects, shows, exhibitions etc. with dates, venues, CV or profile of organisers, photographs)

## 6.0 Declaration

I declare that the foregoing information is correct. I attach documents referred to above and I am aware of the Council's Guidelines for assistance.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

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