



Clare County Council Decade of Centenaries Project Award 2023

This initiative is supported by the Department of Tourism, Culture, Arts, Gaeltacht, Sport and Media under the Community Strand of the Decade of Centenaries Programme

Applications are encouraged from community groups, historical and commemorative groups and historians who wish to commemorate events which took place in Clare during the revolutionary period particularly 1923, a complex and sensitive period in our history. This is the final year of the Decade of Centenaries programme.

The aim of this commemorative funding is to ensure that events are remembered at community level in a respectful, measured and non-partisan manner. The terms of the scheme are based on the guidance of the Expert Advisory Group on Centenary Commemorations.

Awards of €500-€2,000 will be granted to successful applicants.

Please note that the following activities are not eligible for funding:

- provision or maintenance of memorials, plaques, busts or statues
- production of commemorative medals or pins
- administration fees
- general administration outside the scope of the DOC programme and other activities unrelated to the thematic strands of the programme
- insurance costs

How to Apply

To apply, fill in the details of your project in the attached application form and return it by post to: Decade of Centenaries Project Awards, Clare County Library, Library HQ, Mill Road, Ennis, Co Clare V95 FX32

or by email to: decadeofcentenaries@clarecoco.ie

Please read through our guidelines carefully before completing the application form.

Closing date for applications is 4pm on Friday 10 March 2023



Decade of Centenaries Applicant Details

Name of applicant

Organisation (if applicable)

Address

Email

Phone number

Name and address of person or
organisation for payment
purposes (if different from above)

Details of Organisational/Individual work



Project Details

Title of Project

Details of the project.
(Use bullet points or a separate
sheet if necessary)

Who will be involved in the
project?

Who is your target audience or
participants?



Where will your project take place?	
Start date of project	
End date of project	
Project Costs	
What is the estimated cost of the project?	
Please provide a breakdown of proposed costs for the project.	
How much are you requesting from this award?	
Are you applying for funding from other sources?	
If yes, please give details.	
Source:	Amount:
Please note that paid receipts are required on completion of the project as proof of expenditure.	



Declaration

I declare that all the information on this form is correct. I have read and agree to the terms and conditions as outlined on this application form. I have read Clare County Council's guidelines and policies in relation to this award.

Signature

Date

If you have any questions about this form or the Decade of Centenaries Programme please contact:

Phone 065-6899082 or email: decadeofcentenaries@clarecoco.ie

Conditions

Applications can be posted to: Decade of Centenaries Project Awards, Clare County Library, Library HQ, Mill Road, Ennis, Co Clare V95 FX32 or emailed to: decadeofcentenaries@clarecoco.ie

Closing date for applications is Friday 10 March 2023 at 4pm.

Late applications will not be considered.

Applications will be accepted on the official application form only.

All support material must be no larger than A4. Electronic links to display samples of other work completed is admissible.

Applications may only be made by persons or organisations living or based in County Clare and for projects to take place in County Clare.

The public interface/engagement element of the project or event must be free of charge.

Details of all projects will be advertised on the Decade of Centenaries website.

Funding shall not be given for commercial activities.

Payment of the award will be made after the project has taken place and as soon as an evaluation report, photographs and receipts as evidence of money spent have been submitted to the DOC Clare office.

Please be aware that if you receive payments from Clare County Council that total an excess of €10,000 you will be required to provide an up-to-date Tax Clearance Certificate.

Projects must be completed, and invoices submitted by Friday 20 October 2023.



The Decision Process

Applications will be assessed on the following selection criteria:

1. The historical significance of the events being commemorated.
2. The extent to which the proposed event/project maximises community and citizen engagement.
3. The feasibility of completing the project within the specified time frame and within budget.

All applicants will be informed of the Council's decision in writing.

The payment of a Project Award is not an indication that the equivalent of any additional award will be made to the recipient on another occasion.

Policies and Guidelines

All recipients of funding under this Award, for projects that involve children or young people, must have the appropriate policies in place as regards Child Protection.

Clare County Council will also require confirmation that the appropriate insurance policies and Health and Safety Procedures are in place.

This Award is administered by Clare County Council in keeping with its Data Protection Policy. More information is available [here](#).

Recipients of funding must obtain written consent from individuals to share project images / films on Clare County Council and Decade of Centenaries publications and websites.

All activities funded from this Award must adhere to the public health advice and guidance, laid down by the HSE and the Government, with regard to the COVID-19 pandemic.

All proposals that involve public gatherings and associated outreach activities will need to include a 'Plan B' option, which can be implemented if physical gatherings of people are restricted or not permitted at the time of the anticipated event.

Promotion and Publicity

Award recipients must acknowledge Clare County Council and the Decade of Centenaries programme of the Dept of Tourism, Culture, Arts, Gaeltacht, Sport and Media in all publicity material associated with the project. Failure to acknowledge appropriately may deem the project award invalid and support received may need to be refunded to Clare County Council.

All Award recipients will receive a copy of the Clare County Council and Decade of Centenaries logos, which must be used in all documentation and advertising of the successful projects.



Award recipients must submit publicity details of any public event to the Decade of Centenaries Clare office for inclusion on the DOC website at least three weeks before the event to allow the event to be publicised by the DOC.

Clare County Council and Decade of Centenaries Clare reserve the right to publicise the awarding of the DOC project award and progress updates, as required.

Required Documentation

Award recipients must return the following documentation to Decade of Centenaries Clare:

Before a project event:

- A poster of any public event related to the DOC Project Award

After the project has finished:

- An evaluation form detailing attendance/viewing figures and feedback.
- Three photographs as evidence of the project having taken place.
- Two hardcopies of any publication/booklet/leaflet created with DOC funding.
- An electronic copy of any publication/booklet/leaflet created with DOC funding for inclusion on our Decade of Centenaries Clare webpage.
- An invoice addressed to Accounts Payable, Clare County Council for payment of the Award.

The Decade of Centenaries Clare Programme is managed and administered by Clare Libraries on behalf of Clare County Council.

For further queries contact decadeofcentenaries@clarecoco.ie 065 6899082.